

4th July 2023

Dear Parents,

I am writing to confirm the staffing details for the upcoming academic year 2023/24.

Teaching Staff:

- Assistant Head EYFS / Pre-Prep and Pastoral Lead - Mrs Catherine Bartholomew
- Assistant Head Prep and Academic Lead - Mr Imtiaz Damani
- Designated Safeguarding Lead, Eco and Forest Schools Coordinator - Mrs Julie Heyhoe
- Head of Art and Design Technology - Mrs Hannah Twigge
- Head of English - as you are aware, I am currently in the process of recruiting a Head of English. It is vitally important that the correct person is appointed for this role and rather than employ a temporary teacher, it has been agreed amongst staff that the English curriculum would be best delivered in-house. For the time being, English will be coordinated by Mr Imtiaz Damani, who will teach Prep 6, and taught by Mrs Francesa Martin in Prep 5 and Miss Clare Priest in Prep 4.
- Head of Languages - Mrs Clare Priest
- Learning Support Coordinator - Mrs Christine Long
- Head of Mathematics - Mr Imtiaz Damani
- Director of Music - Mrs Sandra Jones
- Head of P.E. and Games - Mrs Paige Whitmore
- Head of Science - Mrs Julie Nash

Form Teachers:

Reception	Mrs Catherine Bartholomew Teaching Assistants: Mrs Angela Braxton (Monday to Wednesday) and Mrs Jill Lawton (Thursday and Friday) <i>(in the current Reception classroom)</i>
Form 1	Miss Hannah Knight (Mrs Barker), Teaching Assistant: Mrs Sue Morton <i>(in the current Form 1 classroom)</i>
Form 2	Mrs Julie Heyhoe Teaching Assistant: Mrs Sophie Carroll <i>(moving to the room next to the Library [current Prep 5])</i>

- Prep 3 Mrs Paige Whitmore
(moving to the classroom above the Music room [current Languages])
- Prep 4 Mrs Clare Priest
(in the current Prep 4 classroom)
- Prep 5 Mrs Julie Nash
(moving to the current Prep 6 classroom)
- Prep 6 Mrs Sandra Jones
(moving to the current Prep 3 classroom)

Prep Teaching Assistants:

Mrs Francesca Martin, Mr Ethan Hulme and Mrs Anita Staton

Transition Morning:

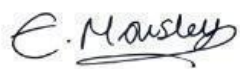
Transition Morning will take place on Monday 10th July between 9:00 - 10:30am. The pupils will get to spend time with their Form Teacher and familiarise themselves with their new classroom environment.

During this time, any pupils not involved in the transition process will participate in a variety of planned activities in the Hall.

Ahead of Transition Morning, parents are warmly invited to drop by into the Dining Hall between 8:30 - 9:00am for refreshments and to meet their child's new Form Teacher.

As always, if you have any questions, please do not hesitate to contact me.

Kind regards,



Mrs Emma Mousley
Headteacher